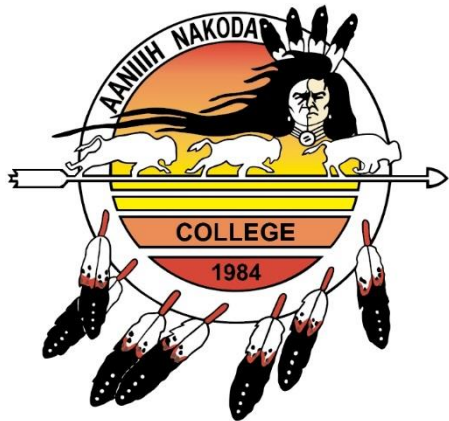


Writing Effective Accreditation Reports at Aaniiih Nakoda College



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Aaniih Nakoda College

Year Seven Self-Evaluation Report



NWCCU Seven-Year Accreditation Cycle



A minimum of three reports over seven years

1. Year One Report: Standard One – Mission and Core Themes
2. Mid-cycle Report: Standard Two – Resources and Capacity
3. Year Seven Report: Standard Three – Planning & Implementation; Standard Four – Effectiveness & Improvement; Standard Five – Mission Fulfillment, Adaptation & Sustainability

Year One Report: Mission and Core Themes



- Very brief (approximately 12-15 pages)
- Establishes framework for assessing core theme achievement and mission fulfillment (institutional effectiveness) for the next six years
- For ANC, 3 core themes, 13 core theme objectives, 46 indicators and associated outcomes
- No site visit involved
- ANC submitted its Year One Report in 2011
- Received no commendations and no recommendations

Core Theme 1 – Academic Quality



Core Theme 1 Goal: ANC will provide high quality postsecondary education opportunities.

Core Theme Objective 1.A: Students will demonstrate proficiency in acquiring identified skills and knowledge associated with their chosen field of study.

Indicators of Achievement	Anticipated Outcomes
Achievement of degree/certificate program learning outcomes among graduates	All graduates (100%) will score at a level of proficient or higher for their program learning outcomes.
Achievement of general education or related instruction learning outcomes among students completing assessments identified to measure those outcomes	Eighty percent of students completing general education or related instruction assessments will demonstrate proficiency, as indicated by a score of three or higher on rubrics designed to measure student learning outcomes.

Mid-cycle Report: Resources and Capacity



- Due in Year 3 or Year 4 of the cycle
- Answers question: Do you have what you need to fulfill your mission?
- Primarily descriptive
- Relies heavily on support documents (e.g., policy manuals, handbooks, plans, institutional documents)
- ANC submitted report in 2014
- Hosted “virtual visit”
- Received four commendations and two recommendations
- Accreditation reaffirmed

Year Seven Self-Evaluation Report: Planning & Implementation, Effectiveness & Improvement, and Mission Fulfillment, Adaptation & Sustainability



- Comprehensive report – includes updated versions of Chapters One and Two
- Are you applying capacity and resources in a manner that results in core theme achievement and mission fulfillment (as defined in Chapter One)?
- ANC submitted report in February 2017
- Hosted on-site visit by seven-member evaluation team in April 2017
- Appeared before Commission in June 2017
- Received five commendations and three recommendations
- Accreditation reaffirmed
- Ad Hoc Progress Report and Year One Report due in spring 2018

Outline of Chapters 3, 4 & 5



Chapter 3 – Institutional Planning

Standard Element 3.A – Institutional Planning

Chapter 4 – Core Theme Planning, Assessment and Improvement

Core Theme 1 (Academic Quality)

Core Theme 2 (Indigenous Lifeways)

Core Theme 3 (Student Success)

Standard Element 3.B – Core Theme 1 Planning

Standard Element 3.B – Core Theme 2 Planning

Standard Element 3.B – Core Theme 3 Planning

Standard Element 4.A – Core Theme 1 Assessment

Standard Element 4.A – Core Theme 2 Assessment

Standard Element 4.A – Core Theme 3 Assessment

Standard Element 4.B – Core Theme 1 Improvement

Standard Element 4.B – Core Theme 2 Improvement

Standard Element 4.B – Core Theme 3 Improvement

Chapter 5 - Mission Fulfillment, Adaptation and Sustainability

Standard Element 5.A – Mission Fulfillment

Standard Element 5.B - Adaptation and Sustainability

Process



- ALO needs to keep accreditation in the foreground continuously
- Establish a strong Steering Committee
- Make timelines with multiple interim deadlines/benchmarks - and stick to them
- Hold frequent Steering Committee meetings
- Rely on Steering Committee members but provide some opportunities for campus-wide participation
- Keep the President informed and engaged – but not burdened
- Attend report writing workshops put on by your accrediting agency

On-going Document Preparation



- Make sure institutional planning documents are in place and current
- Make sure key assessment data are collected consistently and compiled in an accessible manner
- Have a clear plan for *how* you will gather assessment data
- Stick with your institutional assessment framework and indicators throughout the reporting period
- Develop an integrated assessment plan that “tiers up” from individual indicators all the way to mission fulfillment
- Develop and display *your* institution’s planning-implementation-assessment model
- Budget a lot of time for gathering current/updated support documents, reference them often in your report, and make them readily available for evaluators

Institutional Effectiveness Report – Indicator/Outcome Table (Sample)



Core Theme 2 – Indigenous Lifeways

Core Theme 2 Goal – ANC will provide educational programs and services grounded in the lifeways of the Aaniinen and Nakoda Tribes.

Core Theme Objective 2.A – Students will demonstrate a general knowledge of Aaniiih and/or Nakoda language, culture and history.

Core Theme Indicator 2.A.2 – Students will demonstrate knowledge of Aaniiih and/or Nakoda history and culture.

Core Theme Outcome 2.A.2 – Using an existing rubric, 90 percent of students will score proficient or higher on an essay dealing with Aaniiih and/or Nakoda culture and history.

Number/Percentage of students who scored proficient or higher on essay dealing with Aaniiih and/or Nakoda culture and history

2012	2013	2014	2015	2016
9/16 = 57%	21/24 = 88%	10/12 = 83%	17/22 = 77%	9/11 = 82%

Core Theme 2 Achievement Table



Core Theme Indicator	2012	2013	2014	2015	2016	Total
Objective 2.A (Student Learning)						
Indicator 2.A.1 – Aaniiih/Nakoda language	-1	-1	-1	+1	-1	-3
Indicator 2.A.2 – Aaniiih/Nakoda culture	-1	-1	-1	-1	-1	-5
Indicator 2.A.3 – Language fluency	--	--	--	--	--	--
Objective 2.A Subtotal	-2(-1)	-2(-1)	-2(-1)	0(0)	-2(-1)	-8(-1)
Objective 2.B (Facilities and Events)						
Indicator 2.B.1 – Facility names	+1	+1	+1	+1	-1	+3
Indicator 2.B.2 – Campus events	+1	+1	+1	+1	+1	+5
Objective 2.B Subtotal	+2(+1)	+2(+1)	+2(+1)	+2(+1)	0(0)	+8(+1)
Objective 2.C (Instruction)						
Indicator 2.C.1 – Syllabi	+1	+1	+1	+1	+1	+5
Indicator 2.C.2 – Student perceptions	--	+1	+1	+1	+1	+4
Indicator 2.C.3 – Student behaviors	--	--	--	--	--	--
Objective 2.C Subtotal	+1(+1)	+2(+1)	+2(+1)	+2(+1)	+2(+1)	+9(+1)
Objective 2.D (Community Education)						
Indicator 2.D.1 – Educational programs	+1	+1	+1	+1	+1	+5
Indicator 2.D.2 – Radio programming	--	--	--	--	--	--
Indicator 2.D.3 – Immersion School enrollment	+1	+1	+1	-1	-1	+1
Indicator 2.D.4 – Archive expansion and use	+1	+1	+1	+1	+1	+5
Indicator 2.D.5 – Video production and use	-1	-1	-1	-1	-1	-5
Objective 2.D Subtotal	+2(+1)	+2(+1)	+2(+1)	0(0)	0(0)	+6(+1)
GOAL 2	(+2)	(+2)	(+2)	(+2)	(0)	(+2)

Mission Fulfillment Table

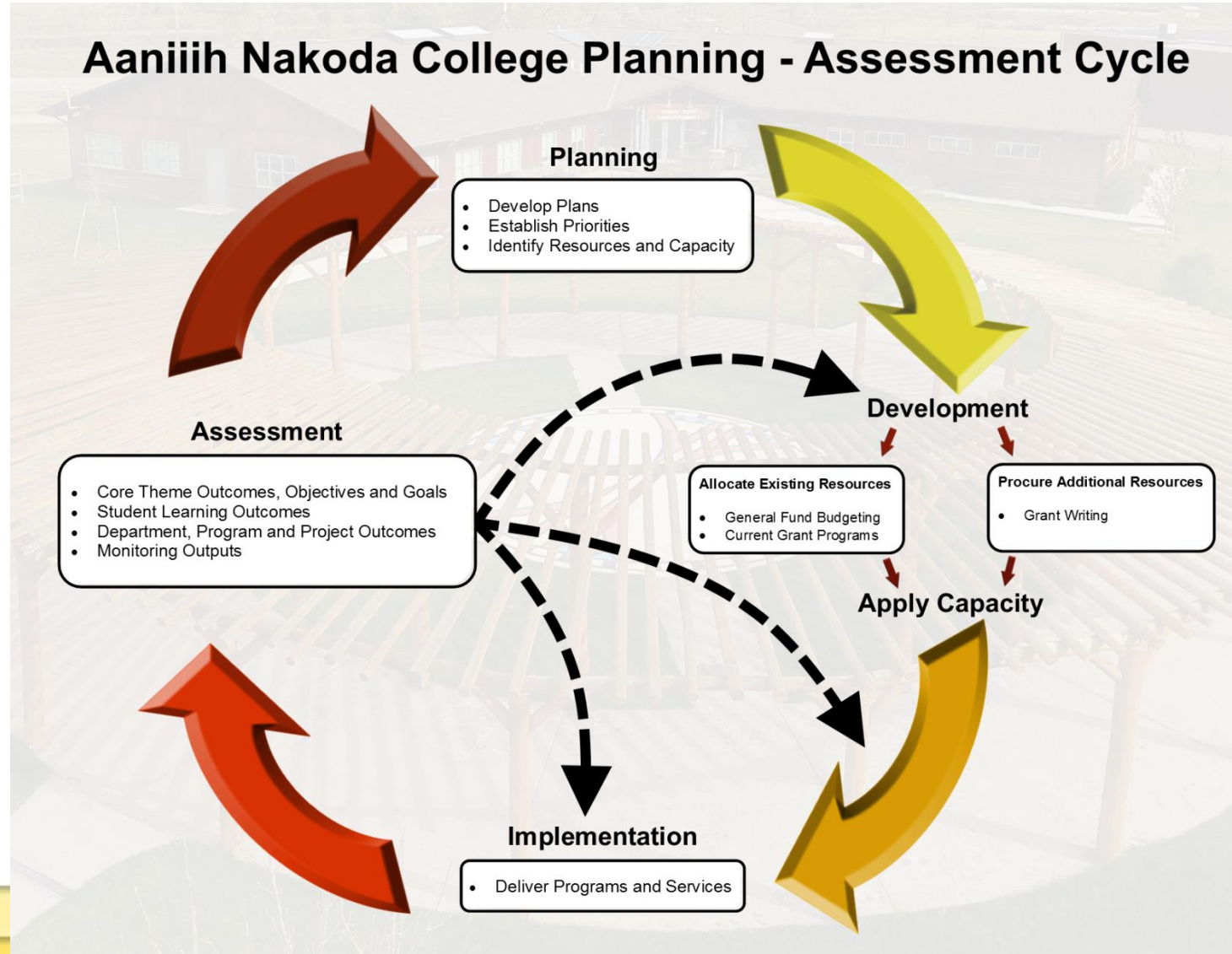


Core Theme Goal	2012	2013	2014	2015	2016	Total
Goal 1 – Academic Quality	0(0)	+2(+1)	+1(+1)	-1(-1)	+3(+1)	(+2)
Goal 2 – Indigenous Lifeways	+2(+1)	+2(+1)	+2(+1)	+2(+1)	0(0)	(+4)
Goal 3 – Student Success	+5(+1)	+5(+1)	+3(+1)	+4(+1)	+3(+1)	(+5)
Mission Fulfillment	(+2)	(+3)	(+3)	(+1)	(+2)	(+11)

ANC Planning-Assessment Cycle



Aaniiih Nakoda College Planning - Assessment Cycle



Writing Strategies



- Ask for information in *rough* form from many sources, but have a single editor/author create a unified voice and write to the standard criteria
- Address all elements of multi-part criteria
- Support general “telling statements” with specific “showing statement” and examples
- Use assessment data as points of departure for stories
- Gather stories about how data are used across campus
- Have Steering Committee ground truth and proofread drafts

Sample Standard Criterion



Standard Criterion 3.A.1:

“The institution engages in **ongoing, purposeful, systematic, integrated, and comprehensive** planning that **leads to fulfillment of its mission**. Its **plans are implemented** and **made available to appropriate constituencies.**”

Motivation

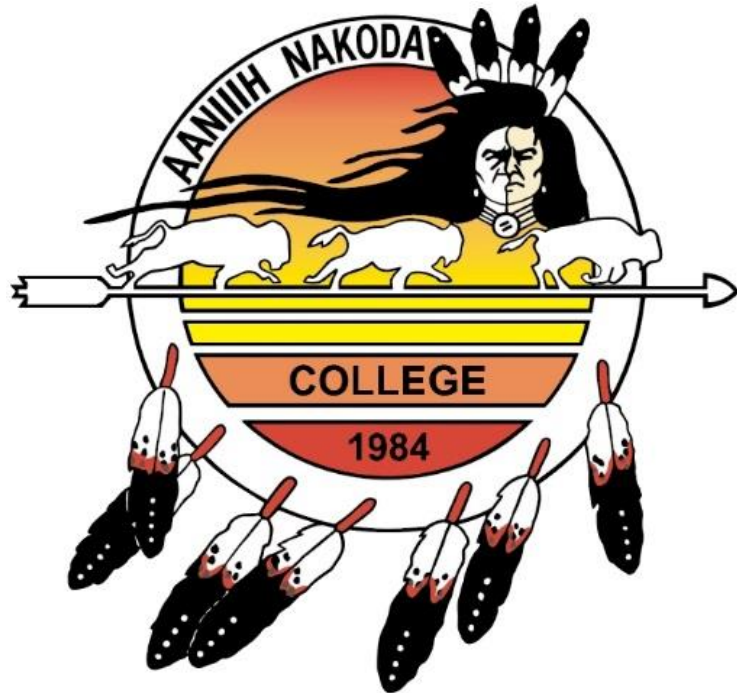


- Stay positive
- Offer constant encouragement
- Nag gently
- Say THANK YOU a lot!



Questions?

Tips to share?



Thank you!

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